



# ACCJC Accreditation

Moving forward to Fall 2018 visit

Presented by Sonja Lolland

March 9, 2017

# Meet the Yuba College Accreditation Leads

## ► Accreditation Liaison Officers

- Brian Jukes (Co-Faculty ALO)
- Elena Flacks (Co-Faculty ALO)
- Sonja Lolland (Administrative ALO)

## ► Standard I

- Martin Gutierrez

## ► Standard II

- Angela Willson and Delmy Spenser

## ► Standard III

- Roy Martin

## ► Standard IV

- Greg Kemble

# College Effectiveness and Accreditation Committee

## Committee Membership

- **Brian Jukes** Co-Chair and Faculty ALO
- **Sonja Lolland** Co-Chair and ALO
- **Cassie Leal**, Research Analyst
- **Maris Wagner**, Faculty Representative
- **Julie Colombo**, Adjunct Faculty Representative
- **Martin Gutierrez**, Management Representative
- **Daren Otten**, Management Representative
- **Delmy Spencer**, Management Representative

## Committee Purpose

- The College Effectiveness and Accreditation Committee (CEAC) oversees the continuous quality improvement of Yuba College and plans and oversees the development of each Accreditation Self-Evaluation Report, coordinating and organizing ACCJC visits.

# General Timeline

**Fall 2016** Train Writing Teams  
Identify Needs & Concerns  
Begin Collecting Evidence

**Spring 2017** Address Needs & Concerns  
Continue Collecting Evidence  
Finish 1st Draft of Report

**Fall 2017** Review Report and Evidence  
Put Draft into Single Voice  
Finish 2nd Draft of Report

**Spring 2018** Vet Report by Senate and Council  
Submit Final Draft of Report to ACCJC by July 15, 2018

**Fall 2018** Host External Evaluation Team Visit in October

## Detailed Timeline and Deliverables: Fall 2016

Date	Activity	Deliverable
2 September 2016	YC Accreditation Writing Teams Training	Expectations, Evidence-Collecting, and Due Dates Established
9 September 2016	YC Accreditation Writing Teams Training	Expectations, Evidence-Collecting, and Due Dates Established
September 2016	OneDrive Folders and Files shared with all Writing Team members	Shared OneDrive Folders and Files

## Detailed Timeline and Deliverables: Spring 2017

Date	Activity	Deliverable
January 2017	YC Writing Teams submit Evidence Matrix	Identified Needs for Improvement
February 2017	Joint ASC/CEAC/DSET Meeting on Accreditation	Standards Assigned to District. Template Established
February 2017	CEAC identifies needs and assigns committees, councils, or groups to implement improvements	Address Identified Needs for Improvement
March 2017	CEAC begins monthly reports of Accreditation Self-Evaluation Report Status to YC Council	College Communication
March 2017	ALOs begin Bi-Monthly Accreditation Newsletter	College Communication

## Detailed Timeline and Deliverables: Spring 2017

Date	Activity	Deliverable
March 2017	Board Presentation	District Communication
March 2017	District submits its assigned Standards	Standards I.C, III, IV.A, IV.C, IV.D Completed
May 2017	YC Writing Teams submit first draft of report	<b>First Draft</b>
May 2017	College/DSET Review of First Draft	Identified Missing Evidence, Areas for Improvement

## Detailed Timeline and Deliverables: Fall 2017

Date	Activity	Deliverable
June 2017	Super-Readers Edit First Draft	First Draft Edit
June 2017	Board Presentation	District Communication
August 2017	One-Voice Edit of First Draft Begins	First Draft Revision
August 2017	Convocation Accreditation Presentation	College Communication
August-December 2017	Evidence Subcommittee verifies evidence and gathers additional evidence	Finalize Evidence and Formatting
August 2017	Quality Focus Essay Writing Team Begins Work	Quality Focus Essay Drafted
September 2017	Board Presentation	District Communication
September 2017	YC All Day Accreditation Retreat	Evidence Gathering and Verification



## Detailed Timeline and Deliverables: Fall 2017

Date	Activity	Deliverable
October 2017	Quality Focus Essay Writing Team Concludes Work	<b>Quality Focus Essay</b>
October 2017	Super-Readers Edit Draft	<b>Second Draft</b>
October 2017	College/DSET Review of Second Draft	Identified Missing Evidence, Areas for Improvement
November 2017	One-Voice Edit Concludes	<b>Third Draft</b>
November 2017	College/DSET Review of Third Draft	Identified Missing Evidence, Areas for Improvement
December 2017	Chancellor's Cabinet Review Third Draft	District Review
December 2017	Vice President's Office Submits Report	<b>Final Draft</b>
December 2017	Board Presentation	District Communication

# Detailed Timeline and Deliverables: Spring 2018

Date	Activity	Deliverable
February 2018	YC Senate and YC Council review report	Approve Final Report
March 2018	Board Presentation	Approve Final Report
May 2018	Publish Self-Evaluation Report	Report Posted to Website, and linked in email to "All YC."
June 2018	President's Accreditation Information Video posted to college website	College, District, Community Communication
July 2018	Submit Self-Evaluation Report to ACCJC	Final Report Submitted
October 2018	External Evaluation Team Visit	Evidence of Meeting Accreditation Standards
January 2019	Commission Evaluation	<b>Full Accreditation Extended</b>

# Trainings Attended and Provided

- ▶ **Spring 2015**
  - ▶ Accreditation Basics
  - ▶ Accreditation Visiting Team Training
- ▶ **Fall 2016**
  - ▶ Accreditation Visiting Team Participation
  - ▶ Preparing for Institutional Self Evaluation and Team Visit
  - ▶ ALO Workshop
- ▶ **Spring 2017**
  - ▶ Academic Senate Accreditation Institute
  - ▶ ACCJC Conference
- ▶ **Fall 2016**
  - ▶ Writing Team Workshops (for each substandard)
  - ▶ OneDrive Library
  - ▶ Accreditation Timeline and Activities Worksheet
- ▶ **Spring 2017**
  - ▶ Writing Team Workshops (for each substandard)
  - ▶ Faculty ALO assisted Team Meetings (bi-monthly)
  - ▶ Writing Templates
  - ▶ Accreditation Newsletter and web page
- ▶ **Fall 2017**
  - ▶ Writing Teams Retreat

# Process Improvements

- Online Student Complaint/Grievance Process
- Online Tutoring
- New Curriculum Rotation and Committee Processes
- Institutional Effectiveness Report (Spring 2016)
- Yuba College Governance Handbook (Fall 2016)
- OneDrive Virtual Parking Lot Folder (Spring 2017)
- Institutional Effectiveness and Integrated Planning Guide (Spring 2017)
- Updated Yuba College Mission, Vision and Values (Spring 2017)



# Questions?